



SHED PERMIT APPLICATION

ADMINISTRATIVE ZONING PERMIT

PERMIT NUMBER _____

CITY OF LONSDALE • PO Box 357 • 415 CENTRAL STREET WEST, LONSDALE, MINNESOTA 55046 • PHONE: (507)744-2327 • FAX: (507)744-5554

PERMIT REQUIRED

DESCRIPTION	REQUIRED	NOTE
200 sq. ft. or Less - Accessory Structure/Building (Shed)	Yes	Administrative ' Zoning ' Permit Required
Over 200 sq. ft. - Accessory Structure/Building (Garage)	Yes	' Building ' Permit Required

PROPERTY / CONTRACTOR INFORMATION (APPLICANT TO COMPLETE)

PROJECT ADDRESS		PARCEL ID	
PROPERTY OWNER		PHONE #	
ADDRESS	CITY	STATE	ZIP
APPLICANT		PHONE #	
ADDRESS	CITY	STATE	ZIP
CONTRACTOR		PHONE #	
ADDRESS	CITY	STATE	ZIP

SHED TYPE (CHECK ALL THAT APPLY)

<i>Land Use</i>	<input type="checkbox"/> Residential <input type="checkbox"/> Residential – Multi-Family <input type="checkbox"/> Commercial / Industrial <input type="checkbox"/> Public / Institution <input type="checkbox"/> Agriculture	<i>Siding</i>	<input type="checkbox"/> Horizontal / Lap Siding <input type="checkbox"/> Vertical / Panel (Shed) Siding <input type="checkbox"/> Shingles / Shakes <input type="checkbox"/> Resin / Vinyl / Plastic <input type="checkbox"/> Other _____	<i>Roofing</i>	<input type="checkbox"/> Shingles / Shakes <input type="checkbox"/> Resin / Vinyl / Plastic <input type="checkbox"/> Other _____ <i>NOTE: metal roofs require special approval</i>
<input type="checkbox"/> New <input type="checkbox"/> Replacement		Shed Size: ____ (ft.) X ____ (ft.)		Shed Height: ____ (ft.)	

INSPECTIONS REQUIRED

- Two site inspections are required:
1. **Staking Inspection:** Verification of property lines corners/lines and proposed shed location (before the project begins).
 2. **Final Inspection:** Final review of project (after the project is complete).

PROJECT VALUE

ESTIMATED VALUE
(Materials & Labor)

\$ _____



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SURVEY REQUIRED

All shed permit applications shall include a certificate of survey and/or site map, drawn to scale, showing/labeling the following:

- Property address and/or legal description (if platted).
- Fronting street(s) and street names.
- Property lines and property line dimensions.
- Proposed shed type.
- Proposed location of the shed and distance from property lines.
- Existing objects and structures located near the proposed shed.

If a certificate of survey is not submitted, a licensed surveyor shall officially mark/expose the property corners/boundary lines and provide the City with written verification of that survey. Before a site inspection is conducted by the designated City official, the following items shall be located on-site and clearly marked with paint, flags, stakes, and/or laths: 1) property corners; 2) boundary lines; and 3) proposed shed location.

ENCROACHMENT INTO EASEMENTS

Private sheds may extend into a public easement upon approval from the City. The approval or denial of such easement encroachments shall be solely within the City's discretion.

Any shed permitted to encroach into an easement area, shall be subject to the following conditions:

- The shed shall not adversely affect drainage or create debris buildup.
- The property owner(s) and/or shed permit applicant is responsible for verifying that no conflict exists with utilities prior to installation of the shed.
- The property owner(s) shall keep the shed in good repair and shall comply with all City Ordinances related to sheds and general upkeep of property.
- The City or any utility company having authority to use the rights-of-way or easements, shall not be liable for repair or replacement of a shed in the event that they are moved, damaged, or destroyed by virtue of the lawful use of the easement. Property owner(s) shall be responsible for any costs associated with the removal of a shed encroaching into the easement area.
- Property owners, their successors, heirs and assigns, hereby agree to indemnify and hold harmless the City from any damage caused to the subject property, including the shed and any removal of shed, on the subject property, caused in whole or in part by the encroachment into the City's easement areas.

OWNER / APPLICANT ACKNOWLEDGMENT & SIGNATURE

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. I agree that all laws and ordinances governing shed construction in Lonsdale will be complied with whether they are specified herein or not. The granting of a permit does not give authority to violate or cancel the provisions of any other state or local law regarding construction or the performance of construction.

SIGNATURE	DATE
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OFFICE USE ONLY

CONTACTS	FEES	RECEIPT
BUILDING OFFICIAL & INSPECTIONS CITY HALL (952) 461-4777 (507) 744-2327	PERMIT FEE \$ _____	<input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> CREDIT CARD
APPROVAL	PLAN REVIEW & INSPECTIONS \$ _____	_____ RECEIPT / CK. NO.
_____ CITY OFFICIAL – APPROVAL	TOTAL \$ _____	_____ DATE ISSUED
_____ BUILDING INSPECTOR – APPROVAL		